



Outer North West Community Committee

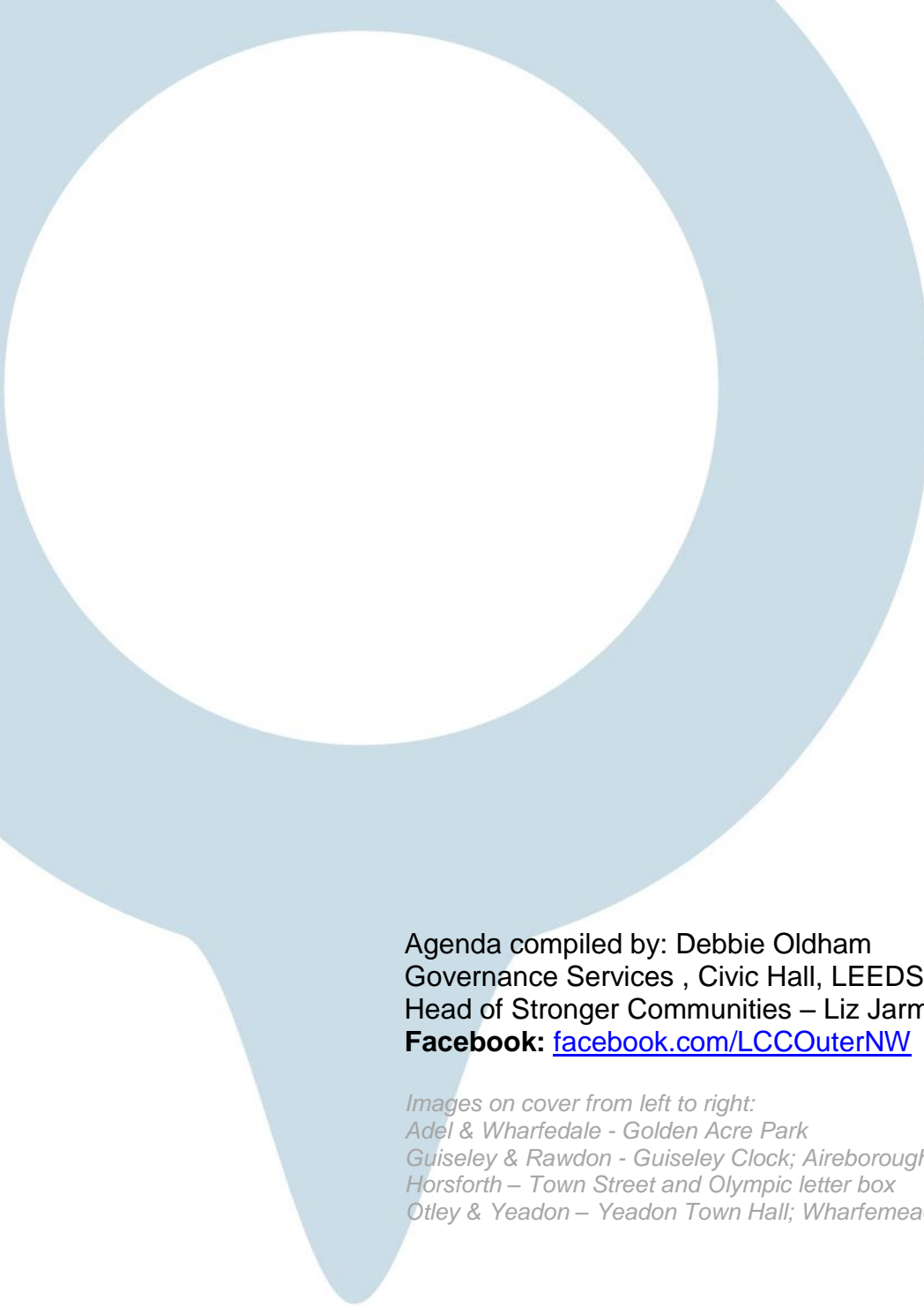
Adel & Wharfedale, Guiseley & Rawdon, Horsforth,
Otley & Yeadon

**Meeting to be held in Horsforth Ballroom,
Horsforth Community Hub Town Street, LS18**
Monday, 23rd September, 2019 at 1.30 pm

Councillors:

- | | |
|-------------|------------------------|
| B Anderson | - Adel and Wharfedale; |
| C Anderson | - Adel and Wharfedale; |
| B Flynn | - Adel and Wharfedale; |
| G Latty | - Guiseley and Rawdon; |
| P Latty | - Guiseley and Rawdon; |
| P Wadsworth | - Guiseley and Rawdon; |
| D Collins | - Horsforth; |
| J Shemilt | - Horsforth; |
| J Taylor | - Horsforth; |
| C Campbell | - Otley and Yeadon; |
| R Downes | - Otley and Yeadon; |
| S Lay | - Otley and Yeadon; |





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Head of Stronger Communities – Liz Jarmin Tel: 0113 37 89035
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Images on cover from left to right:

Adel & Wharfedale - Golden Acre Park

Guiseley & Rawdon - Guiseley Clock; Aireborough One Stop Centre

Horsforth – Town Street and Olympic letter box

Otley & Yeadon – Yeadon Town Hall; Wharfemeadows Park

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded). (*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration (The special circumstances shall be specified in the minutes)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>MINUTES - 24TH JUNE 2019</p> <p>To approve the minutes of the meeting held on 24th June 2019.</p>	1 - 6
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
8	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>CLIMATE EMERGENCY AND AIR QUALITY</p> <p>To receive the report of Chief Officer, Sustainable Energy and Air Quality which provides an overview of the presentation that will be given to the Community Committee, to provide background on the Climate Emergency and on-going work on air quality.</p> <p>(Report attached)</p>	7 - 10

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>GET SET LEEDS – MAKING LEEDS A MORE ACTIVE CITY</p> <p>The report of the Director of Public Health provides the Community Committee with an update on the progress made in relation to “Making Leeds a More Active City”.</p> <p>(Report attached)</p>	11 - 22
10	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>FINANCE REPORT</p> <p>To consider the report of the Head of Stronger Communities which provides the Community Committee with an update on the budget position for the Wellbeing Fund, Capital Budget, Youth Activity Fund, as well as the Community Infrastructure Levy Budget for 2019/2020.</p> <p>(Report attached)</p>	23 - 34
11	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>UPDATE REPORT</p> <p>To receive the report of the Head of Stronger Communities which brings to Members attention the work of the Communities Team, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>(Report attached)</p>	35 - 46
12	Adel and Wharfedale; Guiseley and Rawdon; Horsforth; Otley and Yeadon		<p>FORWARD PLAN 2019/2020</p> <p>To consider the report of the Head of Stronger Communities which details the Community Committee meeting dates and sets out workshop themes, as well as providing an update on engagement with the local communities.</p> <p>(Report attached)</p>	47 - 54

Item No	Ward/Equal Opportunities	Item Not Open		Page No
13			<p>DATE AND TIME OF NEXT MEETING</p> <p>The next meeting of the Outer North West Community Committee will be on Monday 2nd December 2019 at 1.30pm. The venue to be confirmed.</p> <p>DETAILS OF THE MEETING VENUE</p> <p>This meeting will be held at the Horsforth Ballroom, Horsforth Community Hub, Town Street, Horsforth, LS18 5BL</p> <p>THIRD PARTY RECORDING PROTOCOL</p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	55 - 56

OUTER NORTH WEST COMMUNITY COMMITTEE

MONDAY, 24TH JUNE, 2019

PRESENT: Councillor P Wadsworth in the Chair

Councillors B Anderson, C Anderson,
C Campbell, D Collins, B Flynn, G Latty,
P Latty and J Taylor

1 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

2 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no exempt items.

3 LATE ITEMS

A formal late item was added to the agenda with the Chairs permission. It was the Outer North West Community Committee Finance Report

4 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS'

No declarations of disclosable pecuniary interests were made.

5 Apologies For Absence

Apologies for absence were received from Councillors Downes, Lay and Shemilt.

6 Minutes of the meeting held on 4th March 2019

The minutes of the meeting held on 4th March 2019 were approved as a correct record.

7 Open Forum

On this occasion there were no members of the public present at the meeting.

8 Leeds Health and Care Plan - Continuing the Conversation

The report of the Chief Officer Health Partnerships Team provided the Community Committee with an update on the progress made in actions contained within the Leeds Health and Care Plan following the previous engagement with the Committees in autumn 2017.

Draft minutes to be approved at the meeting
to be held on Monday, 23rd September, 2019

Members received a presentation which included:

- Video clips of the members of the public who had received good practical advice to be better equipped for self-management of their condition;
- Proactive view of care;
- Use of pharmacies;
- Local Community Committee area data;
- Projects which have taken place;
- Update on partnership working;
- Primary Care Network GP practices and beyond;
- The establishment of 19 local care partnerships; and
- The nomination of an Elected Member to Leeds Care Partnership and the role of the appointee.

Also in attendance at the meeting was a local GP Chris Mills, who spoke of the long term plans for the NHS which was looking to increase resources significantly. He explained the role of pharmacists, physiotherapists and third sector partners in the new way of working.

Dr Mills also went onto provide information on funding for older people with a view to providing care and support to be looked after in their home. He went on to speak about the move to multidisciplinary teams and the need to ensure that those who needed care plans received them.

Members discussed the following points:

- Accessible mental health services;
- Appointments with GP's
- Getting the right service, with the right person at the right time;
- The cross-over of the LCP areas linked to the Outer North West Community Committee area.

RESOLVED – To:

- a) Note the overall progress in delivery in the Leeds Health and Care Plan;
- b) Discuss and agree the approach to elected member appointment on LCP's;
- c) Consider the local priorities to inform the refresh of the Leeds Health and Care Plan.

9 Community Committee Appointments 2019/2020

The report of the City Solicitor invited the Outer North West Community Committee to appoint to the following roles:

- Outside body appointments;
 - Bramhope Youth Development Trust;

- Horsforth Live at Home Scheme;
- Rawdon and Laneshawbridge School Trust;
- Yeadon Town Hall CIC.
- Community Committee Champions;
 - Environment and Community Safety
 - Children's Services
 - Employment, Skills and Welfare
 - Health, Wellbeing and Adult Social Care
 - Transport
- Corporate Parenting Board;
- Local Care Partnership; and
- Children's Services Cluster Partnerships as set out at point 38 of the submitted report.

The following points were noted:

- The Localities Team would be able to support two meetings of each sub group;
- The Outer North West Community Committee wished to have a representative on the Holt Park Local Care Partnership as this covers part of the Outer North West area of Holt Park and Horsforth;
- Appointment to the Rawdon and Laneshawbridge School Trust would remain the same with Cllr. Shemilt nominated as the Elected Member representative, although she was unable to attend the meeting, with non-member representatives Mr David Longley, Mr John Peebles and Mr Colin Smith;
- Cllr Downes had indicated that he was willing to continue in the role for Yeadon Town Hall CIC although, he was unable to attend the meeting;
- Cllr. B Anderson informed the Committee that the Chair of Otley/ Pool/ Bramhope Cluster had advised both Cllr. Lay and himself that they no longer needed to attend the meetings. Governance Services to check this information and report back to the Community Committee.

RESOLVED – To appoint the following:

- Bramhope Youth Development Trust – Cllr. B Flynn
- Horsforth Live at Home Scheme - Cllr. D Collins
- Rawdon and Laneshawbridge School Trust - Cllr. Shemilt Elected Member Representative and non-member representatives Mr David Longley, Mr John Peebles and Mr Colin Smith;
- Yeadon Town Hall CIC – Cllr R Downes
- Environment and Community Safety Champion – Cllr. B Anderson
- Children's Services Champion – Cllr. P Latty
- Employment, Skills and Welfare Champion – Cllr. R Downes
- Health, Wellbeing and Adult Social Care Champion – Cllr. G Latty
- Transport Champion – Cllr. P Wadsworth
- Corporate Parenting Board – Cllr. P Latty
- Horsforth Cluster – Cllr. D Collins
- ESNW Cluster – Cllr. B Flynn
- Aireborough Cluster – Cllr. P Latty and Cllr. S Lay
- Otley/ Pool/ Bramhope Cluster – Cllr. B Anderson and S Lay

- Local Care Partnership – Cllr. G Latty

10 Community Committee nominations to Housing Advisory Panels (HAP)

The report of the Chief Officer Housing Management requested Ward Councillor nominations from the Community Committee to the Outer North West Housing Advisory Panel (HAP).

Members were asked to nominate up to one member per ward within the HAP area.

RESOLVED –To appoint the following Members to the Outer North West HAP:

- Cllr. G Latty
- Cllr. D Collins
- Cllr. C Anderson
- Cllr. S Lay

11 Outer North West Community Committee - Update Report

The report of the Area Leader provided the Committee with an update on the following areas of work:

- Consultation with young people on how to best spend the Youth Activity Fund which was set out at Appendix 1 of the submitted report;
- The Children's Voice event which had taken place on 26th April in the Banqueting suite in Leeds Civic Hall. Members were informed that the event had once again been successful.
- Leeds Anti-Social Behaviour Team had provided an update on their review progress which was presented at Appendix 2 of the submitted report;
- Advised that Executive Board are due to consider a report which looks at Anti-Social Behaviour and more engagement with Ward Members at tasking meetings;
- An update had been provided by Jon Hindley in relation to Public Health;
- Appendix 4 of the submitted report was in relation to the Outer North West Community Committee Facebook page.

RESOLVED – To note the contents of the report.

Cllr. Campbell left the meeting at 2.47pm during this item.

12 Outer North West Community Committee - Finance Report

The report of the Area Leader was received as a formal late item and provided the Community Committee with an update on the budget position for

the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019/20.

Members were advised that the report had been late due to staff changes. However, a new support officer had now been employed for the Outer North West Community Committee who was introduced to the Members.

Points 14 and 15 of the report were highlighted to Members which set out the Minimum Conditions in relation to delegated decisions of the Committee.

Members were advised of the following points:

- Executive Board had approved £93,930 for the Outer North West Community Committee for 2019/20;
- Given a carry forward figure and wellbeing projects which had been allocated and not yet completed the total spend for 2019/20 is £123,813

Members considered a number of projects which were set out at points 19 to 28 of the submitted report.

Members were advised that there was £70,630 in the Youth Activity Fund. Table 2 of the report set out those projects which had been agreed for 2019/20.

Point 35 of the report also requested Members consideration on a number of projects for the Youth Activity Fund.

Members' attention was drawn to point 36 and Members noted those Small grants and skips already approved as set out within the report and considered a small grant for Headingley Lit Fest for £600.

Members requested an update of CIL for the next meeting.

RESOLVED – To note:

- a) The Wellbeing budget position (Table 1)
- b) Wellbeing proposals for consideration and approval at paragraph 19

Project Title	Ward	Amount	Approved /declined/ deferred
Guiseley Christmas Lights 2018	Guiseley & Rawdon	£2,149	Approved
Horsforth Christmas Lights 2019	Horsforth	£1,500	Approved
Guiseley Community Summer Activities	Guiseley & Rawdon	£3,680	Approved
Holiday Play Schemes for Children with disabilities	All Wards	£8,519	Approved
Horsforth CCTV 2018/19	Horsforth	£2,000	Approved
Otley and Yeadon CCTV 2019/20	Otley and Yeadon	£8,000	Deferred

Draft minutes to be approved at the meeting to be held on Monday, 23rd September, 2019

Communications/ Community Engagement budget 2019/20	All Wards	£500	Approved
Connected	All Wards	£15,000 £3,750	Refused
Small Grants and Skips 2019/20	Otley & Yeadon	£3,000	Deferred

- c) Details of the Youth Activities Fund (YAF) position at Point 33 of submitted report and approved the following YAF projects:
 - a. Digital Stories using Spheros £4,902
 - b. Holiday Activity Dance Camp £2,250
 - c. Inters Youth Group £5,872
 - d. Mental Fitness – summer dance and drama £1,150
 - e. Outdoor Activities Sailing Centre £1,120
 - f. Project A Camps All Sports and Cooking £2,750
 - g. School Summer Holiday Sports Camps £1,793
- d) Details of the Small Grants Budget at Table 3 of the submitted report. Declined the small grant to Headingley Lit Fest for £600.
- e) Details of the Capital Fund
- f) Details of the Community Infrastructure Levy
- g) Agree the minimum conditions in relation to delegated decisions and approved the conditions

13 Date and time of next meeting

The next meeting of the Outer North West Community Committee will be on Monday 23rd September 2019 at 1.30pm.



Report of: Chief Officer, Sustainable Energy and Air Quality

Report to: **Outer North West Community Committee**

Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon.

Report author: **Polly Cook, 07891 270928**

Date: **23rd September 2019**

For discussion

Outer North West Community Committee Community Committee - Climate Emergency and Air Quality

Purpose of report

1. This report provides an overview of the presentation that will be given to the Community Committee, to provide background on the Climate Emergency and on-going work on air quality. It will explain both the climate emergency and the air quality agenda.

Main issues

2. In March 2019 the Council declared a climate emergency with the target to work towards net zero by 2030 for the whole city.
3. Alongside the climate emergency, the Council is also focused on increasing biodiversity across the city.
4. As part of the climate emergency declaration the council committed to undertake a city conversation that included residents, Trade Unions, public sector organisations, businesses and third sector.
5. As well as the introduction of the Clean Air Zone, there is also on-going work to improve the air quality of the city, including various measures such as a scoot to school scheme, anti-idling campaign, roll out of charge points, an electric van and electric bike scheme for businesses and continual communications work to promote behavioural change.

6. It is estimated that if we are to have a good chance of avoiding dangerous climate change – that is average warming above 1.5°C, the world can emit no more than 420 giga-tonnes of greenhouse gases by 2050. Leeds' share of this on a per capita basis is estimated at 42 mega-tonnes – this is in effect our city's carbon budget to 2050. If we were to carry on at our current rate of emissions, we would have used our total budget for the period to 2050 within just 9 years.
7. This is clearly not an issue that the Council can tackle on its own. Securing public, investor and business support for carbon reduction is essential. The Council, working in partnership with the Leeds Climate Commission, is holding a 'city conversation' on climate change and the local action required before returning to Executive Board with final recommendations by the end of the year. Beyond what organisations and individuals can do in the city, the report will also seek to articulate the support, both regulatory and financial, which will be required from Government to enable the targets to be met.
8. A presentation will be provided to the Community Committee to provide the following information:
 - Outline of the climate emergency, biodiversity and air quality challenges;
 - Key actions that individuals can take;
 - Overview of the climate conversation;
 - Feedback on response rate from area;
 - Direct engagement undertaken/ planned with area;
 - Local involvement in anti-idling campaign;
 - Community car free day roll out.

Options

9. Members are asked to:
 - Receive the presentation and to offer any feedback;
 - Provide feedback on the best way to engage with the local community, including potential to link in with the youth summit;
 - Highlight any locations in the area where there is scope to increase biodiversity;
 - Highlight any areas where idling is an issue and where the promotional banners could be used to best effect;
 - Identify any schools that may be interested in hosting car free days;
 - Identify any areas that may be interested in participating in a rolling programme of car free days in 2020.

Corporate considerations

Consultation and engagement

10. There is on-going public consultation on the climate emergency.
11. The Community Committee meeting will provide an opportunity for further engagement.

Equality and diversity/cohesion and integration

12. There are no equality and diversity, or cohesion and integration implications as a result of this report.

Council policies and the Best Council Plan

13. In March 2019, Full Council passed a resolution declaring a Climate Emergency and committing to hold a city conversation. The presentation outlined in the report provides detail on the approach.

Resources, procurement and value for money

14. There are no specific resource implications as a result of this report.

Legal implications, access to information, and call-in

15. There are no specific legal implications as a result of this report.

Risk management

16. There are no risk implications as a result of this report.

Conclusion

17. In March 2019 the Council declared a climate emergency with the target to work towards net zero by 2030 for the whole city.

18. This report provides an overview of the presentation given to the Community Committee, to provide background on the Climate Emergency and on-going work on air quality. It explains both the climate emergency and the air quality agenda.

Recommendations

19. Members are asked to:

- Receive the presentation and to offer any feedback;
- Provide feedback on the best way to engage with the local community, including potential to link in with the youth summit;
- Highlight any locations in the area where there is scope to increase biodiversity;
- Highlight any areas where idling is an issue and where the promotional banners could be used to best effect;
- Identify any schools that may be interested in hosting car free days;
- Identify any areas that may be interested in participating in a rolling programme of car free days in 2020.

Background information

20. None.

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Report of: Ian Cameron (Director of Public Health), Anna Frearson (Chief Officer Consultant in Public Health) & Mark Allman (Head of Active Leeds)

Report to: Outer North West Community Committee

Report author: Judith Fox (Public Health Manager), Emma Geary (Project Officer Health Partnerships Team), Gill Keddle (Active Leeds), Katy Bowden (Active Leeds)

Date: 23rd September 2019

To note

Get Set Leeds – Making Leeds a More Active City (getsetleeds.co.uk)

Purpose of report

1. To provide the Community Committee with an update on the progress made in relation to “Making Leeds a More Active City”.
2. To update on the development of the Physical Activity Social Movement and Ambition for Leeds.
3. Provide an overview of “Get Set Leeds” and starting the city wide conversation.
4. To outline next steps and recommendations.
5. To provide information to enable Community Committee members to support and champion the conversation.

1 Summary

- 1.1 Physical activity can be a catalyst for improving a person's health, wellbeing and happiness.
- 1.2 The Leeds Health and Wellbeing Strategy has a clear priority to 'get more people, more physically active, more often'; and a bold ambition to make Leeds the best city for health and wellbeing. We believe that making Leeds the most active city in England is a key part of achieving that ambition. Increasing physical activity will also help to achieve our city's vision of being a healthy and caring city for all ages, where people who are the poorest improve their health the fastest.
- 1.3 To realise our ambition of being the most active city in England, we aim to inspire a "Social Movement and Ambition" that will encourage everyone in Leeds to move more every day. In order to achieve this, a new bold approach is needed which requires cross-service and cross-agency collaboration that is driven by the needs of the most deprived communities in Leeds where health inequalities are highest and participation levels in physical activity the lowest.
- 1.4 We want to engage the people of Leeds in co-designing our ambition. The start of that process is the "Get Set Leeds" campaign, which is a city-wide conversation with the people of Leeds about how we can all make Leeds a more active city.

2 Background

- 2.1 As part of the Best Council Plan, Health & Wellbeing Strategy and the Healthy Weight Declaration we are committed to co-producing a physical activity ambition with the city.
- 2.2 The development of a new Physical Activity Ambition will set a long term agenda for change. It is founded on the basis that a more physically active city will help to deliver many of the city's outcomes and priorities as well as reflecting both the NHS 10 Year Plan and Prevention Green paper.
- 2.3 Physical activity is cross cutting given its contribution to so many outcomes across council priorities. In particular the new Ambition will support the Health and Wellbeing Strategy, Leeds Health and Care Plan, Inclusive Growth, Climate Emergency outcomes and address findings of the Joint Strategic Assessment.
- 2.4 Increasing physical activity has the potential to improve the physical and mental health and wellbeing of individuals, families, communities and the city as a whole. As well as being physically active, it is important that all adults and children minimise the time spent being sedentary (sitting) for extended periods.
- 2.5 There is strong evidence to suggest that an active lifestyle is essential for physical and mental health and wellbeing. Figure 1 below illustrates the benefits that can be produced from physical activity.



Figure 1: The health benefits of physical activity

- 2.6 Looking specifically at Leeds, we know that 238,900 adults are not active enough for good health and that 20.6% are inactive (taking 30mins or less physical activity a week). Only 28% of children in Leeds Primary and Secondary schools achieve the recommended one hour of physical activity a day (My Health, My School, 2017/18). Based on national trends, we also know that a majority of people aged over-65 are also inactive.
- 2.7 Inactivity is a major contributor to obesity and associated long-term conditions, such as cancer. As shown in figure 2 below, the rates of people recorded as having cancer is rising across Leeds, however in the Outer North West the rate is higher than the Leeds average and the most deprived fifth of Leeds. Being active can reduce the risk of developing various cancers by 20-30%.

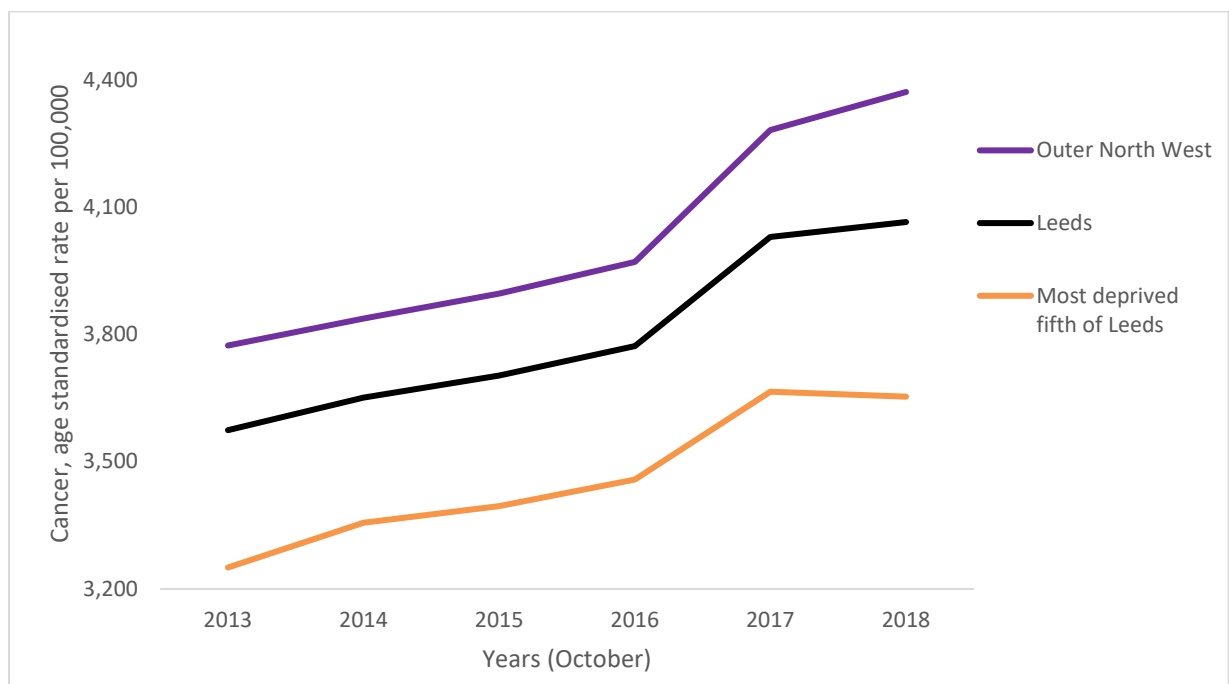


Figure 2: Cancer rate per 100,000 population (all ages) as recorded by Leeds GPs for Outer North West. Rates are age standardised allowing comparison of areas of different size and population age structure

2.8 We also know, that being more active can help to prevent and reduce common mental health conditions and improve personal wellbeing. As shown in figure 3, whilst rates of common mental health conditions in the Outer North West is in-line with the Leeds average, the rate is increasing across Leeds and has risen steeper in recent years. People who are inactive have three times the rate of moderate to severe depression of active people.

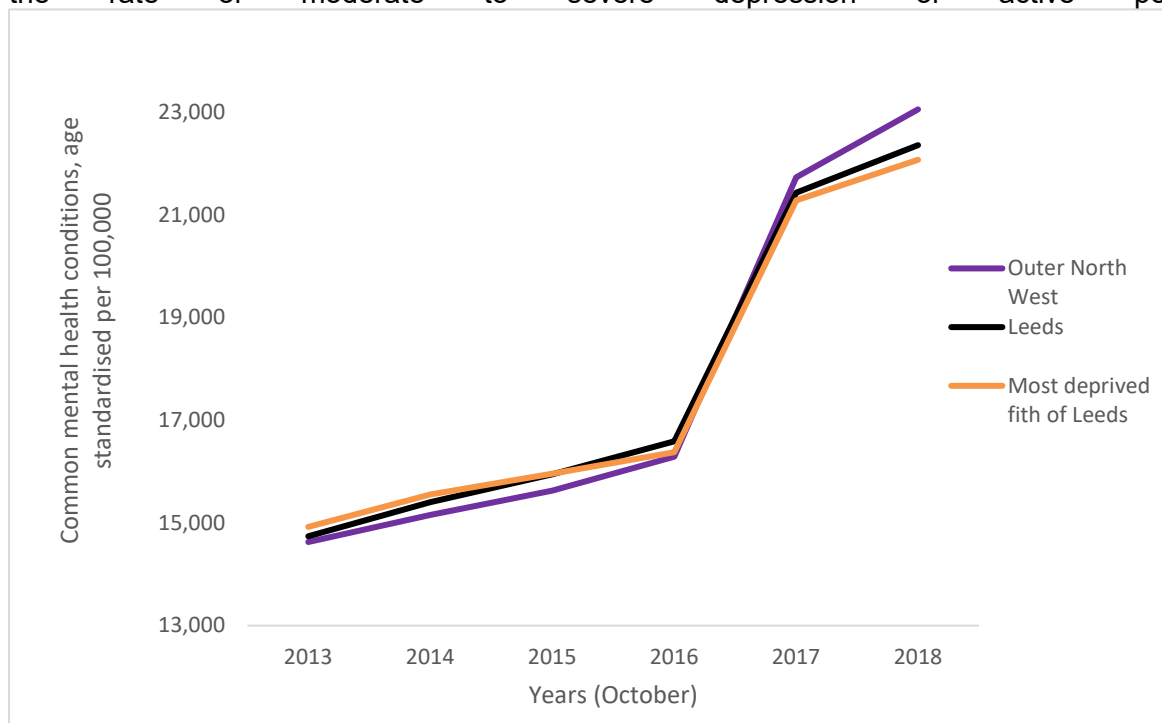


Figure 3: Common Mental Health rates per 100,000 population (all ages) as recorded by Leeds GPs for Outer North West. Rates are age standardised allowing comparison of areas of different size and population age structure

3 Progress made to date

Big Leeds Chat

- 3.1 Last year, the health and care system in Leeds came together to host a conversation with local people, known as the Big Leeds Chat. This listening event focused on three questions: what do you love about Leeds, what do you do to keep yourself healthy and lastly what can we do to make Leeds the best city for health and wellbeing? This was followed, where appropriate, by detailed conversations between people and decision makers on the topics that mattered to people related to health and care in the city.
- 3.2 We managed to talk to around 500 people as part of the event, and one of the biggest themes that people wanted to talk about was physical activity. People told us that they know what they need to do to be active, eat well and stay healthy but that personal capacity, cost, and availability were major barriers. The findings of the Big Leeds Chat can be found in Appendix 1.
- 3.3 It is a clear from people that there are many barriers to being more active, as seen from the Big Leeds Chat. We now want to have a more focused discussion with local people about physical activity so that we can understand what would make them more active and work in partnership with local people to co-design a city-wide physical activity ambition.

Social Marketing Gateway (SMG) Engagement

- 3.4 In June 2018, Active Leeds commissioned The Social Marketing Gateway (SMG), via funds from Sport England, to deliver insight into local needs with regard to physical activity in priority localities.
- 3.5 The purpose of the SMG research was to have a 'physical activity conversation' in priority neighbourhoods to better understand, from a systems perspective, the local priorities, outcomes and the motivations, behaviours and aspirations of people who live within these communities in relation to physical activity. We also wanted to be in a better position to understand the

capability and capacity of local organisations, groups and volunteers and how this supports the co-production, promotion and provision of physical activity opportunities within these communities.

- 3.6 The process itself has helped to build stronger relationships within localities and has provided resource and capacity to have conversations that might not otherwise have taken place so quickly. We have also been able to utilise resources provided by SMG in the development of the city-wide conversations. The approach and learning has provided a strong base to have more detailed / meaningful conversations going forward.
- 3.7 In addition, the information gathered through the process is already being used by the Active Leeds localities team to work with the communities and other professionals to deliver solutions to some of the identified challenges / issues that were shared.

Get Set Leeds

- 3.8 Get Set Leeds is our new engagement campaign, which encourages a city-wide conversation about physical activity. It is a chance for people to share ideas on what getting active means to them and what might support them to move more.
- 3.9 We will listen to residents, professionals, community groups, organisations, partners and stakeholders and create a shared vision for the city and shape a “social movement” campaign: To get everybody moving more, we need to shift how we think and change what we do, together.
- 3.10 Whilst this is a city-wide conversation that all local people can take part in, we are primarily targeting communities and population groups that we know are the most inactive, including:
- People living in our priority communities
 - Older people
 - Children and families
 - Pathways within health and care such as diabetes, MSK, cancer and mental health
 - People with Learning disabilities/disabilities
 - Settings such as workplaces and schools
- 3.11 We have already started our engagement through a variety of targeted engagement approaches, including: face-to-face, stakeholder and community events, existing groups, boards and networks, online surveys, social media and through other partner networks.
- 3.12 We have also launched a campaign website, where people can find out more about the campaign, and can provide feedback through the online survey. To access the survey and information go to: getsetleeds.co.uk
- 3.13 As of Monday 12 August 2019 the current online survey response was 329 individuals. Appendix 2 illustrates the breakdown of this data in the early stages. Although it is too early to analyse the findings within this data, the information will continue to inform the engagement plan as it allows us to identify gaps or low responses from certain demographics.
- 3.14 The project is being delivered by a project team (established in September 2018) and brings together colleagues from Public Health, Health Partnerships Team, Active Leeds and Leeds City Council Corporate Communications Team. We also have academic support from Leeds Beckett University, providing valuable input on research and on systems leadership and change.
- 3.15 The Project Team are currently working to the following timescales / phases;
- Phase 1: September 2018 – June 2019: pre-conversation preparation
 - Phase 2: June 2019 - November 2019: city-wide conversations (to become an ongoing process)
 - Phase 3: November 2019 – January 2020: development of a draft shared vision / ambition for physical activity
 - Phase 4: Feb 2020 – May 2020: physical activity ambition action planning
 - Phase 5: June 2020 onwards: physical activity ambition implementation
- 3.16 Active Leeds and Public Health Localities teams work very closely day-to-day with the 1% and 10% priority communities in Leeds. Teams have built strong relationships with residents alongside key local assets including - community organisations, groups, and leaders. We are

working with other locality structures that exist, for example, the Communities team, Children Services team, Housing, and emerging Local Care Partnerships.

4 Next Steps

- 4.1 We have a number of conversations and events arranged across the city over the next few months.
- 4.2 We will continue to promote the campaign through various Communication channels, with the support of our partner organisations.
- 4.3 Identification of influencers and Champions at a community level who can support with co-production

5 Recommendations

The Community Committee is asked to:

- a) Note the content of the report
- b) Help us to champion the Get Set Leeds conversation and the completion of the online survey: getsetleeds.co.uk
- c) Spread the word across your networks and communities encouraging people to join the conversation
- d) Share our social media posts and links to promotional video and online survey

Appendix 1 – Big Leeds Chat Key Themes

Theme	Key Points
Diet	People told us that their diet is an important part of keeping healthy. Almost a third of the people we spoke to told us that they keep themselves healthy by eating well. For some people this was about cooking fresh food at home, for others it was about eating less and reducing the amount of alcohol they drink.
Exercise	Keeping fit and active was identified by many people as important. Walking, running and gardening are seen by many people as an easy and cheap way to keep fit and healthy. People also told us that activities such as going to the gym, cycling and yoga help them to keep themselves healthy.
No time for self-care	Some people also told us that a lack of time and motivation makes it difficult to take part in healthy activities. Poor health was another reason why people find it harder to get involved in healthy activities.
Cost	45 people told us that leisure facilities are too expensive and that free or affordable activities would encourage more people to stay fit and active. Some people also said that it was too expensive to buy healthy food and that public transport was not affordable.
Transport	21 people told us that they would like to see public transport improved by providing better bus routes, cheaper fares and a more reliable service. Many people also raised concerns about congestion in the city and suggested that less cars in the city centre and more pedestrian areas would make Leeds a better city for health and wellbeing.
Information	Some people told us that information about healthy activities in the city should be easier to find. People also want more information about how to self-care and stay healthy.
Environment	People told us that the environment they lived in was important to them and that they want more green spaces nearby. Some people raised concerns about smoking and asked for more smoke free areas in Leeds.
Healthcare	Many people are happy with the health services they receive in Leeds, but some people are unhappy with access to specialist services and waiting times (especially for GP surgery appointments). Many people told us that they want better mental health services in the city with improved access to counselling and shorter waiting lists.
Education	Some people told us that they would like to see local schools being more involved in promoting health and wellbeing with young people and parents.
Employment	Some people told us that they feel that there are not enough jobs in Leeds and that more should be done to create employment opportunities.
Housing	Some people told us that they want better housing in Leeds, especially for deprived communities and the homeless.

Appendix 2: Survey responses from GetSetLeeds.co.uk with breakdown of demographics. Data was produced on Monday 12 August 2019

			Demographics					
Post-code	No. of responses	Average Physical Activity (Days per week)	Age group (%)		Gender (%)		Ethnicity (%)	
Total	329	3.85	14-24:	1.2	M:	37.7	White:	86.6
			25-44:	32.5	F:	57.4	Black/African:	0.9
			45-64:	38.6	NB:	0.9	Mixed/Multiple:	0.6
			65+:	25.8	Other:	0	Asian/Asian British:	2.1
			PNS:	1.8	PNS:	1.8	Other Ethnic Group:	0.6
					Miss:		Prefer Not to Say:	5.2
							Missing:	
LS1	0	0	14-24:		M:		White:	
			25-44:		F:		Black/African:	
			45-64:		NB:		Mixed/Multiple:	
			65+:		Other:		Asian/Asian British:	
			PNS:		PNS:		Other Ethnic Group:	
					Miss:		Prefer Not to Say:	
							Missing:	
LS2	3	5.67	14-24:	0	M:	66.7	White:	66.7
			25-44:	33.3	F:	33.3	Black/African:	
			45-64:	33.3	NB:		Mixed/Multiple:	
			65+:	33.3	Other:		Asian/Asian British:	
			PNS:	0	PNS:		Other Ethnic Group:	
					Miss:		Prefer Not to Say:	
							Missing:	33.3
LS3	1	7	14-24:	0	M:		White:	
			25-44:	0	F:		Black/African:	
			45-64:	0	NB:		Mixed/Multiple:	
			65+:	100	Other:		Asian/Asian British:	
			PNS:		PNS:		Other Ethnic Group:	
					Miss:	100	Prefer Not to Say:	
							Missing:	100
LS4	4	4	14-24:	0	M:	50.0	White:	100
			25-44:	50.0	F:	50.0	Black/African:	
			45-64:	25.0	NB:		Mixed/Multiple:	
			65+:	25.0	Other:		Asian/Asian British:	
			PNS:		PNS:		Other Ethnic Group:	
					Miss:		Prefer Not to Say:	
							Missing:	
LS5	3	3	14-24:	0	M:	33.3	White:	100
			25-44:	0	F:	66.7	Black/African:	
			45-64:	66.7	NB:		Mixed/Multiple:	
			65+:	33.3	Other:		Asian/Asian British:	
			PNS:		PNS:		Other Ethnic Group:	
					Miss:		Prefer Not to Say:	
							Missing:	
LS6	21	4.29	14-24:	0	M:	42.9	White:	95.2
			25-44:	38.1	F:	52.4	Black/African:	
			45-64:	9.5	NB:	4.8	Mixed/Multiple:	
			65+:	52.4	Other:		Asian/Asian British:	
			PNS:		PNS:		Other Ethnic Group:	
					Miss:		Prefer Not to Say:	4.8
							Missing:	
LS7	20	4.50	14-24:	0	M:	15.0	White:	90.0
			25-44:	35.0	F:	80.0	Black/African:	5.0
			45-64:	40.0	NB:		Mixed/Multiple:	
			65+:	25.0	Other:		Asian/Asian British:	

			PNS:		PNS: Miss:	5.0	Other Ethnic Group: Prefer Not to Say: Missing:	5.0
LS8	31	3.71	14-24: 25-44: 45-64: 65+: PNS:	0 12.9 61.3 25.8	M: F: NB: Other: PNS: Miss:	29.0 67.7 3.2	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	80.6 3.2 3.2 3.2 9.7
LS9	4	4.75	14-24: 25-44: 45-64: 65+: PNS:	0 0 50.0 25.0 25.0	M: F: NB: Other: PNS: Miss:	75.0 25.0 	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	50.0 25.0 25.0
LS10	11	2.73	14-24: 25-44: 45-64: 65+: PNS:	9.1 27.3 63.6 0 0	M: F: NB: Other: PNS: Miss:	36.4 63.6 	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	90.9 9.1
LS11	8	2.63	14-24: 25-44: 45-64: 65+: PNS:	12.5 37.5 50.0 0 0	M: F: NB: Other: PNS: Miss:	37.5 62.5 	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	75.0 12.5 12.5
LS12	14	2.86	14-24: 25-44: 45-64: 65+: PNS:	0 50.0 42.9 7.1	M: F: NB: Other: PNS: Miss:	64.3 28.6 7.1	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	78.6 7.1 7.1 7.1
LS13	9	3	14-24: 25-44: 45-64: 65+: PNS:	55.6 22 22.2	M: F: NB: Other: PNS: Miss:	33.3 66.7 	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS14	11	5	14-24: 25-44: 45-64: 65+: PNS:	0 45.5 27.3 27.3	M: F: NB: Other: PNS: Miss:	54.5 45.5 	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS15	24	3.96	14-24: 25-44: 45-64: 65+: PNS:	0 41.7 29.2 25.0 4.2	M: F: NB: Other: PNS: Miss:	33.3 54.2 12.5	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	75.0 4.2 20.8
LS16	20	3.70	14-24: 25-44: 45-64: 65+:	5.0 30.0 30.0 35.0	M: F: NB: Other:	35.0 65.0 	White: Black/African: Mixed/Multiple: Asian/Asian British:	85.0 5.0

			PNS:		PNS: Miss:		Other Ethnic Group: Prefer Not to Say: Missing:	5.0 5.0
LS17	29	4.21	14-24: 25-44: 45-64: 65+: PNS:	0 24.1 37.9 31.0 6.9	M: F: NB: Other: PNS: Miss:	44.8 44.8 6.9	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	82.8 3.4 3.4 6.9 3.4
LS18	13	4.31	14-24: 25-44: 45-64: 65+: PNS:	0 46.2 38.5 7.7 7.7	M: F: NB: Other: PNS: Miss:	38.5 53.8 	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	84.6 7.7 7.7
LS19	8	3.88	14-24: 25-44: 45-64: 65+: PNS:	0 50.0 37.5 12.5 0	M: F: NB: Other: PNS: Miss:	12.5 75.0 12.5	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	87.5 12.5
LS20	8	3.88	14-24: 25-44: 45-64: 65+: PNS:	0 0 62.5 37.5 0	M: F: NB: Other: PNS: Miss:	62.5 37.5 	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS21	7	3	14-24: 25-44: 45-64: 65+: PNS:	0 28.6 14.3 57.1 	M: F: NB: Other: PNS: Miss:	28.6 71.4 	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS22	8	5	14-24: 25-44: 45-64: 65+: PNS:	0 0 37.5 62.5 	M: F: NB: Other: PNS: Miss:	50.0 50.0 	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS23	3	5	14-24: 25-44: 45-64: 65+: PNS:	0 33.3 66.7 0 0	M: F: NB: Other: PNS: Miss:	66.7 33.3 	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100
LS24	0	0	14-24: 25-44: 45-64: 65+: PNS:		M: F: NB: Other: PNS: Miss:		White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	
LS25	8	3.33	14-24: 25-44: 45-64: 65+:	0 44.4 44.4 11.1	M: F: NB: Other:	33.3 44.4	White: Black/African: Mixed/Multiple: Asian/Asian British:	77.8

			PNS:		PNS: Miss:	22.2	Other Ethnic Group: Prefer Not to Say: Missing:	
LS26	8	4.25	14-24: 25-44: 45-64: 65+: PNS:	12.5 50.0 12.5 25.0	M: F: NB: Other: PNS: Miss:	62.5 37.5	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	100 22.2
LS27	14	3.86	14-24: 25-44: 45-64: 65+: PNS:	0 21.4 50.0 28.6 0	M: F: NB: Other: PNS: Miss:	35.7 57.1 7.1	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	92.9 7.1
LS28	16	2.94	14-24: 25-44: 45-64: 65+: PNS:	0 31.3 50.0 18.8 0	M: F: NB: Other: PNS: Miss:	25.0 62.5 6.3 6.3	White: Black/African: Mixed/Multiple: Asian/Asian British: Other Ethnic Group: Prefer Not to Say: Missing:	92.8 6.3

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Report of: Head of Stronger Communities

Report to: Outer North West Community Committee
Adel and Wharfedale, Guiseley and Rawdon, Horsforth, Otley and Yeadon

Report author: Jonny Russell 0113 37 85798

Date: 23rd September 2019 for decision

Outer North West Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2019/2020.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and

redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.

7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer North West Community Committee this means that the CIL money for Arthington Parish Council, Bramhope & Carlton Parish Council, Horsforth Town Council, Otley Town Council, Pool in Wharfedale Parish Council and Rawdon Parish Council will be administered by each Parish or Town Council, whereas monies for the parts of Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon wards that do not have a Parish and Town Council will be administered by the Outer North West Community Committee.
9. It was agreed at Outer North West on the 27th November 2017 that CIL monies for Adel & Wharfedale, Guiseley & Rawdon and Otley & Yeadon would be spent in the ward it was generated in.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate

governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.
16. Members are asked to note that the Northwest Leeds Country Park & Green Gateway Trial project has been cancelled and £11,516 has been returned to revenue and £2,440 into the capital budget. These amounts are reflected in the table below.

Wellbeing Budget Position 2019/20

17. The total revenue budget approved by Executive Board for 2019/20 was **£93,930** for the Outer North West Community Committee. **Table 1** shows a carry forward figure of **£101,802** which includes underspends from projects completed in 2018/19. **£60,402** represents wellbeing allocated to projects in 2018/19 and not yet completed. The total revenue funding available to the Community Committee for 2019/20 is therefore **£135,329**. A full breakdown of the projects approved or ring-fenced is available on request.
18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
19. The Community Committee is asked to note that there is currently a remaining balance of **£84,971**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2019/20

	£
INCOME: 2019/20	£93,930
Balance brought forward from previous year	£101,802
Less projects brought forward from previous year	£60,402
TOTAL AVAILABLE: 2019/20	£135,329

Ward Projects	£	Ward Split			
		Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Small Grants and Skips	£8,625	£3,000	£3,000	£1,534	£1,091
Community Engagement	£500	£125	£125	£125	£125
SID – Guiseley and Rawdon	£3,210		£3,210		
Melrose Ginnel Clearance	£2,380			£2,380	
Site Based Gardener	£13,194		£7,401	£5,792	
Summer Bands in Leeds Parks 2019	£1,600		£960		£640
'Horsforth Shed' (Horsforth Community Workshop)	£5,000			£5,000	
Guiseley Festive Lights 2018/19	£2,149		£2,149		
Horsforth Christmas Lights	£1,500			£1,500	
Guiseley Community Summer Activities	£3,680		£3,680		
Holiday Play Schemes for children with disabilities.	£8,518	£2,433	£2,163	£1,622	£2,298
Totals	£50,357	£5,558	£22,689	£17,954	£4,155
Balance remaining (total/per ward)	£84,971	£23,761	£15,758	£18,325	£27,126

Wellbeing and Capital projects for consideration and approval

20. There following projects are presented for Members' consideration:

21. **Project Title:** Pool-in-Wharfedale Community Website

Name of Group or Organisation: Pool E-news

Total Project Cost: £3,542

Amount proposed: £2,500 (Revenue)

Wards covered: Adel and Wharfedale

Project Description:

The grant will be used to fund a new community website, newsletter and social media. The aim of this project is to increase the readership of e-news and the number of visits to the website. Targets for this project will be to Increase monthly E-news emails from 131 per month to 300 per month, Increase distribution frequency from monthly to every two weeks and Increase Facebook followers by 250.

Community Committee Priorities: Best City for Communities, public wellbeing and enhancing community spirit.

22. **Project Title:** AWMA Refurbishment and Electricals Upgrade Project 2019

Name of Group or Organisation: Adel War Memorial Association

Total Project Cost: £8,400

Amount proposed: £4,200 (Revenue)

Wards covered: Adel and Wharfedale

Project Description:

The AWMA (Adel War Memorial Association) has embarked on an ambitious programme to modernise many of its facilities so as to enhance the experience of all who use it and at the same time make it a safer and more attractive venue for the many activities. Funding would go towards work to bring the electrical installations on the premises up to a safe and acceptable standards.

Community Committee Priorities: Best City for Health & Wellbeing

23. **Project Title:** Guiseley Festive Lights 2019/2020

Name of Group or Organisation: Leeds Lights

Total Project Cost: £4,960

Amount proposed: £2,180 (Revenue)

Wards covered: Guiseley and Rawdon

Project Description:

To provide a 20 foot cut tree and lights at the War Memorial in Guiseley. Lights in the willow tree and Leeds Lights staff to attend the switch one vent. Lights in Willow Tree, and Leeds Lights staff to attend switch on event

Community Committee Priorities: Best City for Communities

24. **Project Title:** Horsforth CCTV 2019/20

Name of Group or Organisation: Safer Leeds

Total Project Cost: £2,000

Amount proposed: £2,000 (Revenue)

Wards covered: Horsforth

Project Description: CCTV monitoring and maintenance for two cameras.

Community Committee Priorities: Best City for Communities

25. **Project Title:** Yeadon Christmas Lights

Name of Group or Organisation: The New Yeadon Christmas Committee

Total Project Cost: £7,000

Amount proposed: £2,000 (Revenue)

Wards covered: Otley & Yeadon

Project Description: To provide festive lights on Yeadon high street.

Community Committee Priorities: Best City for Communities

26. **Project Title:** Otley & Yeadon CCTV 2019/20

Name of Group or Organisation: Safer Leeds

Total Project Cost: £8,000

Amount proposed: £8,000 (Revenue)

Wards covered: Otley & Yeadon

Project Description: CCTV monitoring and maintenance for 8 cameras

Community Committee Priorities: Best City for Communities

27. Project Title: Small grants and Skips 2019/20
Name of Group or Organisation: Communities Team
Total Project Cost: £12,000
Amount proposed: £3,000 (revenue)
Wards covered: Otley & Yeadon

Project Description: Small grants and Skips for Otley and Yeadon ward.

Community Committee Priorities: Best City for Communities

28. Project Title: Bramhope Village Hall Project Phoenix Phase 2
Name of Group or Organisation: Bramhope Village Hall
Total Project Cost: £85,822
Amount proposed: £30,000 (Capital)
Wards covered: Adel & Wharfedale

Project Description:

This is the second stage of the long term project to renovate the hall. The first stage (re-roofing) was completed in 2018 with support from the Community Committee. The second stage will focus on internal improvements, with an emphasis on improving energy efficiency through improving insulation, replacement of the central heating system, more efficient lighting and replacement of some double-glazed windows. In addition refurbishment to toilet facilities with specific provision for young children. Weekly footfall at the village hall has increased from 400 in 2016 to 800 in 2019

Community Committee Priorities: Best City for Communities

29. Project Title: Clubhouse alterations and improvements
Name of Group or Organisation: Rawdon Cricket Club
Total Project Cost: £66,917
Amount proposed: £15,720 (Capital)
Wards covered: Guiseley and Rawdon

Project Description:

The aim of this project is to improve access to the clubhouse facilities by altering the layout and extending the existing committee room to create an additional larger room. This will enable the organisation to provide a second space, enabling two distinct functions or activities to take place at the same time. The organisation state there is a growing demand from local organisations to use the clubhouse.

Community Committee Priorities: Best City for Communities

30. Project Title: Horsforth Hall Park – New Play Equipment
Name of Group or Organisation: Parks and Countryside
Total Project Cost: £21,215
Amount proposed: £21,215 (Capital)
Wards covered: Horsforth

Project Description:

Parks and Countryside are requesting £21,215 to create an innovative and creative play area in Horsforth Hall Park. The project would incorporate a new accessible flatbed roundabout. The Horsforth Hall Park has a specially designed outdoor integrated play facility allowing disabled and able bodied children under the age of eight to play together. This play area was the first of its kind in Leeds

Community Committee Priorities

Best City for Communities, Best City for Children & Young People and Best City for Health & Wellbeing

31. **Project Title:** Extension of play space (Multi-Use Games Area)

Name of Group or Organisation: Guiseley Primary School

Total Project Cost: £48,800

Amount proposed: £13,000 (CIL)

Wards covered: Guiseley and Rawdon

Project Description:

Guiseley Primary school have changed to a primary school and are requesting to an extension to their games area. They have a large section of the grounds which is unusable due to drainage issues and wet weather. By developing the grounds would benefit pupils throughout PE lessons, break-times and lunchtimes.

The school would be interested in running sports camps for the community during the holidays. The school are currently unable to host many competitions and tournaments as they do not have the space. The Multi-Use Games Area will provide them with at least two courts/pitches enabling them to host a wider variety of inter-school competitions in future years.

Community Committee Priorities: Best City for Communities

Delegated Decisions (DDN)

32. Since the last Community Committee on 24th June 2019 the following projects have been considered and approved by DDN:

None

33. Declined Projects

34. Since the last Community Committee on 24th June 2019, no projects have been declined.

Youth Activities Fund Position 2019/20

35. The total available for spend in Outer North West Community Committee in 2019/20, including carry forward from previous year, was **£79,606**

36. The Community Committee is asked to note that so far, a total of **£56,280** has been allocated to projects, as listed in **Table 2**.

37. The Community Committee is also asked to note that there is a remaining balance of **£2,885** in the Youth Activity Fund. A full breakdown of the projects is available on request.

TABLE 2: Youth Activities Fund 2019/20

	Total allocation
Income 2019/20	
Carried forward from previous year	£28,466
Total available (including brought forward balance) for schemes in 2018	£79,606
Schemes approved in previous year to be delivered this year 2019/20	£20,440
Total available budget for this year 2019/20	£59,166

Projects 2019/20	Amount requested from YAF (£)
Total available budget for 2019/20	£59,166
Children's Voice Event 2019	£1,287
Project ACamps – All Sports and Cooking	£1,880
Mini Breeze at Bramhope and Yeadon	£7,200
Day In The Woods	£2,610
Oddballs Theatre & Hullabaloo Children's Orchestra	£4,917
ONW Holiday Projects	£6,545
Yeadon Youth Project	£1,900
Yoga – Body and Mind	£5,640
Area Activity programme	£5,800
Multi-Activity & Swim Camp	£5,016
Digital Stories using Spheros	£4,901
Holiday Activity Dance Camp - Summer 2019	£2,250
Mental Fitness – Summer Dance and Drama	£1,150
ONW 12+ Outdoor Activities Project	£1,120
Project ACamps – All Sports and Cooking.	£2,270
School Summer Holiday Sports Camps	£1,793
Total spend against projects	£56,280
Remaining balance	£2,886

Small Grants and Skips Budget 2019/20

38. At the last Community Committee ward members approved a small grants budget of **£8,625**. There is currently a remaining balance of **£1,974** detailed in **Table 3**.

TABLE 3: Small Grants and Skips 2019/20

Project	Organisation/Dept	Ward (s)	Amount approved
Targeted Holiday Diversionary Activities	Leeds Youth Justice Service LCC	Adel & Wharfedale Guiselley & Rawdon Horsforth Otley & Yeadon	£2,200 (£550 per ward)
Breeze Holiday Camps	Out of School Activities Team LCC	Guiselley & Rawdon	£907.50
Music Centre Summer School	ArtForms (Children's Services)	Adel & Wharfedale Guiselley & Rawdon Horsforth Otley & Yeadon	£353.75 (£88.44 per ward)
Improvements to the St Helena's Community Social Club Hub	St Helena's Community Social Club	Adel & Wharfedale	£468.65
PHAB Club Grant for qualified staffing to support PHAB volunteers	Prince Philip Centre PHAB Club	Adel & Wharfedale Guiselley & Rawdon Horsforth Otley & Yeadon	£596.71
Adel Neighbourhood Street Party	ACN (Adel Community Network)	Adel & Wharfedale	£500.00
Guiselley Clock	Communities Team	Guiselley & Rawdon	£540.00
1 Skip	Arthington Parish Council	Adel & Wharfedale	£128.91
2 Skips	Otley Carnival Committee	Otley & Yeadon	£386.73
1 Skip	Kirklane Allotment Association	Guiselley & Rawdon	£149.16
1 Skip	Crowtrees Gardens Association	Guiselley & Rawdon	£149.16
1 Skip	Otley Victorian Fayre	Otley & Yeadon	£175.16
Totals			£6,651
Small grants and skips remaining			£1,974

Capital Budget 2019/20

39. The Outer North West Community Committee has a capital budget of **£68,117** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in **Table 4**.

TABLE 4: Capital 2019/20

	Total	Adel & Wharfedale	Guiselley & Rawdon	Horsforth	Otley & Yeadon
Capital Injection 31/03/2019	£6,800	£1,700	£1,700	£1,700	£1,700
Starting totals	£	£	£	£	£
	£	£	£	£	£
Balance remaining (per ward)	£68,117	£21,664	£21,664	£21,664	£19,669

Community Infrastructure Levy (CIL) Budget 2019/20

40. The Community Committee is asked to note that there is **£134,738.98** total payable to the Outer North West Community Committee with **£134,738.98** currently available to spend. The breakdown is as follows Adel & Wharfedale **£7,237.20**, Guiseley & Rawdon, **£127,161.75**, Otley and Yeadon **£340.03** which is detailed in **Table 5**.

TABLE 5: Community Infrastructure Levy (CIL) 2019/20

Name of project	Date	Total amount	Adel & Wharfedale	Guiseley & Rawdon	Horsforth	Otley & Yeadon
Total:						
Remaining Balance:		£134,738.98	£7,237.20	£127,161.75	£0	£340.03

41. On the 21st October 2015 the council's executive board approved a process for the allocation of CIL in Leeds. Any planning application approved prior to the 6th April 2015 do not qualify for a CIL contribution. As part of this payment schedule, Leeds City Council retains up to 70-80% centrally, 5% for administration and 15-25% goes to a Community Committee or the relevant Town or Parish Council. This 15-25% of the CIL receipt (25% if there is an adopted neighbourhood plan, 15% if there isn't) is known as the 'Neighbourhood Fund'. In the absence of a Town or Parish Council, the Neighbourhood Fund element of CIL is allocated to the Community Committee.

Corporate Considerations

Consultation and Engagement

42. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

43. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

44. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

45. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

46. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

47. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

48. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

49. Members are asked to note:

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraphs 20-31)
- c. Details of the projects approved via Delegated Decision (paragraph 32)
- d. Details of the Youth Activities Fund (YAF) position (Table 2)
- e. Details of the Small Grants Budget (Table 3)
- f. Details of the Community Skips Budget (Table 4)
- g. Details of the Capital Budget (Table 5)
- h. Details of the Community Infrastructure Levy Budget (Table 6)

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Report of: Head of Stronger Communities

Report to: Outer North West Community Committee

Wards: Adel and Wharfedale, Guiseley and Rawdon, Horsforth and Otley and Yeadon

Report author: Jonny Russell - 0113 37 85798

Date: 23rd September 2019

to note

Outer North West Community Committee - Update Report

Purpose of report

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

Main issues

3. Community Committee champions are invited to give updates to the Community Committee:

Environment and Community Safety: Councillor Barry Anderson

Employment, Skills & Welfare: Councillor Ryk Downes

Health, Wellbeing and Adult Social Care: Councillor Graham Latty

Children and Families: Councillor Pat Latty

Health Update - One You Leeds

4. Summer Nutrition campaign 2019. 22nd July – 22nd August

The aim of the summer nutrition campaign is to raise awareness of healthier meal options for adults in Leeds by delivering a local level campaign. There are 500 copies of OYL Recipes Cards as well as outreach activity on offer to support people to engage and consider healthier options.

OYL will be offering free Eat well and Cook well support, guidance on ways to cook more and eat better through outreach activity and opportunities on the One You Leeds website and links to the NHS guidance and apps.

Key Messages: How will YOU eat well this summer? The lengthening days and warmer weather provides a great opportunity to cook and eat well with friends and family. How will you eat well this summer?

Facilitated by Reed Momenta, a range of campaign materials will be available through these key channels:

- Web advertising: Paid and organic content promoting easy ways to cook and eat well and a One You Leeds homepage campaign takeover.
- Marketing Materials: Free recipe cards to support the campaign

Getting Involved

We are really keen to raise awareness of Eat Well this summer with people who might benefit from taking part. Some suggested ways to get involved.

Talk about the campaign

The key is to make the most noise about Eat Well this summer. People can be directed to speak to a Health Coach at One You Leeds to maximise their chances of success. Signpost to oneyouleeds.co.uk for more information.

Promote the campaign through newsletters, websites and communication channels.

Hand out / display copies of the promotional materials

FREE copies of our marketing materials can be requested by emailing christine.lunn@reedmomenta.co.uk

Embed the campaigns messages in any activities, events, courses and workshops that you deliver.

Support the campaign on social media

Follow @ One You Leeds and Like on Facebook to get involved. There is a lot of content that can be shared.

Share with us what you are doing to promote the campaign so you can inspire others
Email christine.lunn@reedmomenta.co.uk with details

Smoke Free Side-lines

Public Health have been working alongside Active Leeds and West Riding FA to introduce a smoke free side-lines initiative across the city. The initiative aims to create better health promoting environments, protect children and young people from tobacco smoke and provide them with a smoke-free environment at sport facilities.

Smoking is a significant cause of preventable deaths in Leeds and contributes to increasing health inequalities. Smoking is understood to often be a childhood addiction with evidence showing most adult smokers start smoking at a young age with 66% of smokers starting before they are 18. Young people are most at risk of becoming smokers themselves if they grow up in communities where smoking is the norm.

Smoke-free Side-lines is aimed at sports clubs and leagues and looks to support adults involved in sport and physical activity to understand their responsibility as positive role models. It is about promoting a sports club as a healthy and inclusive place, where the wellbeing of all, but particularly children and young people, is a priority.

It is planned to launch the Smoke-free side-lines initiative in Leeds (and other West Yorkshire areas) in September 2019, coinciding with the new football season and school year. Bespoke digital infographic posters are currently being developed for each local authority in West Yorkshire to support and promote the initiative.

For more information please contact; Paul.Lambert@leeds.gov.uk

5. Housing Update: Outer North West Area – Horsforth Housing Management Office Area

Performance

Voids Levels (empty properties)

Housing demand within all areas of the Outer Northwest remains high especially for houses, with waiting times for all but all but one bedroom accommodation being significantly above the city-wide average.

Applicants on Band A bidding for a 1 bedroom property can expect waiting times as follows:

- Guiseley & Rawdon an average 54 weeks
- Otley & Yeadon, an average 52 weeks,
- Adel & Wharfedale an average 32 weeks
- Horsforth an average 40 weeks,
- **The Leeds average is 44 weeks.**

Applicants on Band A bidding for a 2 property can wait in

- Guiseley & Rawdon an average 70 weeks
- Otley & Yeadon, an average 61 weeks,
- Adel & Wharfedale an average 59 weeks
- Horsforth an average 51 weeks,
- **The Leeds average is 46 weeks.**

Applicants on Band A bidding for a 3 bedroom property can wait in

- Guiseley & Rawdon an average 86 weeks
- Otley & Yeadon, an average 72 weeks,
- Adel & Wharfedale an average 76 weeks
- Horsforth an average 64 weeks,
- **The Leeds average is 47 weeks.**

Applicants on Band A bidding for a 4 bedroom property can wait in

- Guiseley & Rawdon an average 117 weeks
- Otley & Yeadon, an average 76 weeks,
- Adel & Wharfedale an average 106 weeks
- Horsforth an average 69 weeks,
- **The Leeds average is 56 weeks.**

Supported Housing complexes such as the Broadfield's (Horsforth), Weston Drive (Otley), Wayland Croft (Adel) and Fink Hill (Horsforth) have proved increasingly difficult to let. This being due to specific characteristics of those property types.

Additionally, some of our supported housing complex properties and bedsits have proved difficult to let due to lack of demand for the specific type of accommodation coming vacant. In the main this has been as a result of difficulties with access to these property types for new prospective tenants given their age/mobility, and the absence of lift facilities to first and second floors. This in addition to the small bedroom sizes of properties on Weston Drive, which are now generally deemed less desirable.

There also remains a high proportion of adapted and sheltered properties within the area Outer Northwest area which take additional time to allocate due to matching needs of customers with properties, and the necessity to undertake pre-allocation occupational therapist assessments and accompanied viewings to ensure property suitability.

Work continues to be done to reduce void levels by advertising properties on notice, viewing in repair when health and safety permits, and maintaining deadlines for customer proofs and lettings contact.

Viewings, sign ups and final fixes remains a priority with daily liaison with our contractors and contract management teams to secure timely property repairs and return.

Since April 2019 the number of properties we have allocated is as follows:

Ward Area	Properties Let 2019/20
Guiseley & Rawdon	16
Otley & Yeadon	33
Adel & Wharfedale	14
Horsforth	24
Total	87

The percentage of stock currently in void is as follows;

Ward Area	Total Stock	% of stock void
Guiseley & Rawdon	701	0.57% (No.4)
Otley & Yeadon	1395	0.57% (No.8)
Adel & Wharfedale	641	0.94% (No.6)
Horsforth	887	0.23% (No.2)
City Average	55,067	0.64% (No.355)

Income Collection

The Horsforth Housing Office has responsibility for management of council housing stock within the Guiseley & Rawdon, Otley & Yeadon, Adel & Wharfedale and Horsforth management area. Collection rates have reduced from the same period in 2018/19 with Universal Credit contributing toward this along with significant turnover in staff.

Staff members have renewed their focus on income collection as a result, whilst continuing to have an appreciation of the need to assess individual tenant circumstances surrounding rent debt in a fair and sympathetic manner.

Officers continue to provide appropriate advice and assistance to customers experiencing difficulties in relation to payment of rent, assisting with Universal Credit and other welfare benefits where appropriate to maximize their income and ability to sustain rent payments. Our dedicated Enhanced Income Officers have specific role responsibilities for undertaking more complex support work of this type with customers where needed.

Rent accounts are being audited and monitored on a regular basis to ensure we are providing the help and support required, and that the arrears process is being followed along with tenancy enforcement actions to recover outstanding debt to the council where necessary.

Management Office	Collection Rate (BV66a) Wk18 Payment Week
Horsforth	96.42%

Annual Home Visits (AHVs)

Housing staff continue to work towards reaching the year-end AHV target of 100% of all tenancies visited within the current financial year. The Horsforth office is currently achieving above target at this point in the year. Completion milestone measure at Wk21 (53%).

However, work continues to gain access to those tenancies where access has been not been gained in the previous 12-24 months, with enforcement action undertaken where deemed appropriate to secure successful access.

As a result of the Annual Home Visit process, our officers are regularly identifying tenant support needs which can relate to safeguarding concerns, property repair requirements, unreported anti-social behaviour and tenancy management issues requiring follow up. Additionally opportunity is presented to provide advice to customers and signpost to other council services dependent on tenant needs.

Management Office	Annual Home Visits Completed Wk21
Horsforth	59.42% (517)
City total	55% (26958)

Environmental Actions Estate Walkabouts

Housing officers continue to carry out the scheduled quarterly estate walkabouts identifying repair works, untidy gardens, tenancy breaches and potential environmental improvement works whilst out on site, often being accompanied by customers and ward members.

Where appropriate liaison work takes place with partnering environmental services such as council's Cleaner Neighbourhood's, Grounds Maintenance and Forestry Teams who provide

valuable support. Officers are also encouraged to identify potential environmental schemes wherever possible for future consideration.

100% of all scheduled quarterly estate walkabouts for 2019/20 have been successfully completed by the Horsforth Housing Management Office to date.

Outer Northwest - Housing Advisory Panel Projects 2019/20

Outer Northwest - Housing Advisory Panel Project Considerations 2019/20	
1.	Farrar Lane Garden Consumables, Adel – to supply a storage shed and gardening supplies to Farrar Lane Retirement Living complex – Approved £609.14
2.	Union Court Garden Storage and outside furniture, Otley – Approved £2593.00
3.	Duncan Avenue knee high fencing, Horsforth – to stop parking on grassed area – Funding Declined
4.	Kineholme Drive knee high fencing, Horsforth – as above – Funding Declined
5.	Bennet Court Sewing Club, Otley – to supply equipment for tenants of Bennet Court to run a sewing club Approved £958.71
6.	Fairfax Flats Bin Stores, Otley – to install two sets of bin storage and bins at the flats – Approved £8,945
7.	Adel Crag Community Association banner and shelter – to supply a community group with a banner and event shelter – Approved £302.98
8.	Whiteley Croft garden party and BBQ, Otley – Approved £536.35
9.	Wharfedale View iPads, Yeadon – to supply the retirement life team with iPads to facilitate regular ICT sessions – Approved £1,873.75
Total Spend To Date	
	£15,818.93

Housing Advisory Panel Projects In Development 2019/20	
1.	St James Walk and Drive Landscaping, Horsforth
2.	Holtdale Avenue permeable tarmac area, Adel – to install a permeable surface to an area that has just been mud and concrete – Potential match funding via Community Committee
3.	Holtdale View 'Keep of the grass' parking signs, Adel
4.	Regent Crescent Landscaping, Horsforth – To tidy up the area of Regent Crescent and Close in Horsforth
5.	Holtdale Garth Drying area, Adel – To remove drying area that is being used for fly-tipping
6.	Queensway Bin Stores, Yeadon – To install bin store and appropriate bins at 113 Queensway flats
7.	Shakespeare Garages Fence, Guiseley – To replace a rotting wooden fence around the area of the garages at Shakespeare Road

6. Horsforth Hub:

REGULAR ACTIVITIES INCLUDE

- Story & Rhymetime - weekly
- Crime Readers Group - meets monthly
- Get Online - meets weekly
- Live at Home RG - meets monthly
- 1st August Little Singers with Opera North 10.30-11.15: This is a multisensory music and singing session for under 5s. It's free but places need to be booked for adults AND children via the ticket source website. We had a similar session during the Easter holidays which was really successful.
- 14th August Space Chase: Back in Time to 1969 2-4pm Drop in
- Working with Horsforth Live at Home Scheme to put on an intergenerational reminiscence session. To coincide with the 50th anniversary of the moon landing (and this year's SRC theme) we are asking those who remember 1969 to come into the library to share their memories of life at the time with the younger generation. Although this is inspired by the moon landing the reminiscence session will be more general about life in the 60s. The event is bookable via ticket source, but if this is a barrier for anyone, please email me their name and a contact number and I will book it for them.

7. Holt Park Library:

REGULAR ACTIVITIES ARE

- Code Club - running fortnightly
- Story and Rhyme time - Tues PM / - Wed AM
- Adult Writer Group - meets monthly.
- Young Writers Group - meets monthly
- Games Group - facilitated by Youth Service meets weekly

8. Yeadon

- Yeadon Carnival - Library Team had a stall at the Carnival, focussing on the Summer Reading Challenge. It was a lovely day, very busy with children taking part in making space ships and crafts, also badge making. 48 children signed up for SRC, great success.
- Space Chase: Astro Arcade at Yeadon OSC and Library - this year's summer reading challenge event took place on Friday 26th July from 10.30 to 11.30. Do you love computer games? Join us for an interstellar space themed coding session. Free event, aged 7+, tickets via ticket source. 7 children and 3 adults attended.

9. Otley:

- Mini recruitment event by Caring Partnership was held at Otley Community Hub and library on Wednesday 7th August. They were recruiting for staff within the Health & Social care arena.
- Otley Library took part in the "Otley Story Walk" running from the 16th to the 30th of August. The story walk starts at Otley Court House and follows a map through the town where stories, poems and a quiz written by local writers are hidden around town. The walk takes about an hour and is suitable for adults and children. Prizes can be won, vouchers and book tokens.
- Otley won the best dressed display for Yorkshire Day, which was on Thursday 1st of August.

- Storytime sessions averaging 8/9 children attending with adults. Still popular and getting well attended over the school holidays. Awaiting more floor mats as generally more babies than older children.
- Guiseley Library
- Craft and Chat - regular weekly group with a consistent attendance of 8/9 people.

Community Engagement: Social Media

10. Information on posts and details recent social media activity for the Outer North West Community Committee Facebook page is provided at **Appendix 1**.

Corporate Considerations

Consultation and Engagement

11. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

12. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

13. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

14. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

15. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

16. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

17. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

18. The Community Committee is asked to note the content of the report and comment as appropriate.

Background documents¹

19. None.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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Outer North West Community Committee

FACEBOOK highlights

24th June 2019 – 2nd September 2019

Since 24th June 2019 the Outer North West Community Committee Facebook page has gained: **7 new page 'likes'** (and currently has) **588 followers**.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate. Posts can however be read without any further interaction.

By far the most popular post since the 24th June was the posting regarding Leeds City Council Outer North West Community Committee. The post:

- **has 1 like**
- **has reached a total of 138 people**

The following are screenshots of the most popular two posts since the 24th June. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

1st Place – Leeds City Council Outer North West Community Committee

The post had 21 post clicks, with 1 like.

Leeds City Council Outer North West Community Committee
Published by Jonny Lcc [?] · 2 July · 🌐

Stay well this summer! You can find lots of tips, advice and guidance here including managing hayfever, staying safe in the sun and keeping hydrated bit.ly/2FCT3R5 to go with #StayWellThisSummer.jpg

Help us help you this summer, read our health guide and find out how you could pick over-the-counter medicines to keep you well. Why not pick up the essentials at your local pharmacy or on your next weekly shop #HelpUsHelpYou bit.ly/2FCT3R5 to go with outside images

Going abroad... See more

Stay well over summer

Find out how you can prepare yourself for all that the British summer could send your way

Leeds City Council Outer North West Community Committee
Community

Send Message

Performance for your post

138 People Reached

1 Likes, Comments & Shares 🗨

1 Likes	1 On Post	0 On Shares
0 Comments	0 On Post	0 On Shares
0 Shares	0 On Post	0 On Shares

1 Post Clicks

1 Photo views	0 Link clicks 🗨	0 Other Clicks 🗨
---------------	-----------------	------------------

NEGATIVE FEEDBACK

0 Hide post	0 Hide all posts
0 Report as spam	0 Unlike Page

Reported stats may be delayed from what appears on posts



2nd Place – Breeze in the park

People reached were 133, with 11 post clicks. There were also 4 post likes.

Leeds City Council Outer North West Community Committee
Published by Jonny Lcc [?] · 9 August at 13:21 · 🌐

breeze IN THE PARK
Saturday 17 August, 1pm - 5pm
Yeadon Tarn
Bigger than a Mini Breeze, our bumper new event in your local area

www.breezeleeds.org/breezeontour

Breeze Leeds
9 August at 12:07 · 🌐

Sadly we have been 'out breezed' for tomorrow's event at YEADON TARN. Due to the forecast of gales we will be unable to operate the activities safely. 🌧️🌧️🌧️🌧️

Ther...
See more

133 People reached **15** Engagements Boost Unavailable

2 shares

Like Comment Share

Performance for your post

133 People Reached

4 Likes, Comments & Shares

0 Likes	0 On Post	0 On Shares
----------------	------------------	--------------------

0 Comments	0 On Post	0 On Shares
-------------------	------------------	--------------------

4 Shares	2 On Post	2 On Shares
-----------------	------------------	--------------------

11 Post Clicks

0 Photo views	0 Link
----------------------	---------------

NEGATIVE FEEDBACK

0 Hide post

0 Report as spam

Reported stats may be del





Report of: Head of Stronger Communities

Report to: Outer North West Community Committee
Adel & Wharfedale, Guiseley & Rawdon, Horsforth, Otley & Yeadon.

Report author: Jonny Russell

Date: 23rd September 2019 for decision

Outer North West Community Committee – Forward Plan 2019/2020

Purpose of report

1. This report introduces the Outer North West Community Committee Forward Plan for 2019/20. It details the Community Committee meeting dates and sets out workshop themes, as well as providing an update on engagement with the local communities.
2. It also highlights the role of the Community Committee Champions and the work of the Community Committee in relation to the Council Constitution and associated delegations which are managed through its sub group structure.

Main issues

3. Leeds City Council has agreed a constitution which sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Some of these processes are required by law, while others are a matter for the Council to choose.
4. Community Committees were established to build on community engagement and in particular, increase the attendance and active involvement of local people at Community Committee meetings. Themed workshops were introduced to provide a forum for Councillors, residents and services to consider issues affecting their communities and find solutions. The topics were determined in collaboration with service leads and Community Committee Champions.

5. In order to give local citizens a greater say in Council affairs, Community Committees were established on the basis of representing inner and outer areas of the City. The Constitution states that the Executive is to make arrangements for the discharge of some functions for which the Executive is responsible to Community Committees.
6. The Executive has identified a number of functions that Community Committee's exercise decision making on. The Executive however remains ultimately responsible for these services and may remove or limit a Committee's powers. As with the Executive, in exercising their powers Community Committees must make decisions which are in line with the Council's overall policies and budget. The Committees involve all the Councillors from the wards within each committee area and meetings are held in public. The following areas are delegated to Outer North West Community Committee:

- Wellbeing Fund
- Youth Activities Fund
- Capital Budget
- Community Infrastructure Levy (CIL)
- Community Centres
- Environmental Services
- CCTV
- Parks & Countryside

7. The Outer North West Community Committee has put in place a sub structure to provide support, monitoring of performance and when required decision making to the delegations it is responsible for. These sub groups are as follows:

- Environment and Community Sub Group
- Children and Families Sub Group-
- Employment and Skills Sub Group
- Transport Sub Group
- Health, Wellbeing and Adult Social Sub Group

Information on the activities of the sub groups is included in the Outer North West Community Committee Report.

8. The Council's approach to locality working through Community Committees and its emerging work in priority neighbourhoods is an essential component of the stronger communities programme in the city. This programme incorporates a strategic approach to migration, tackling poverty, inequality and disadvantage, community cohesion, engagement and development, prevent, counter extremism, work with the Third Sector and equality.
9. Executive Board approved a new model for Locality Working in November 2017 to respond to the national Indices of Multiple Deprivation (IMD) data for 2015 which demonstrated Leeds had sixteen neighbourhoods categorised as being in the most deprived 1% of neighbourhoods nationally.

10. Six priority neighbourhoods were identified to accelerate the Council's approach to tackling poverty and inequality in the city to support and encourage partners and stakeholders to work differently and encourage learning and development around some of the most challenging issues in the city.
11. The Executive Board report also identified twelve priority wards as the focus for targeted neighbourhood improvement to address poverty and inequality. The twelve wards include: Armley; Bramley and Stanningley; Kirkstall; Burmantofts and Richmond Hill; Gipton and Harehills; Killingbeck and Seacroft; Temple Newsam; Chapel Allerton; Middleton Park; Beeston and Holbeck; Hunslet and Riverside; and Hyde Park and Woodhouse (now Little London and Woodhouse).
12. Local partnership teams, known as Core Teams, were introduced towards the end of 2018 and have worked with communities to increase community involvement and participation, develop local action plans and build collaborative projects around key community issues.
13. Town and local centres across Leeds play a crucial role in supporting places and communities to respond to economic change. The Council's draft Inclusive Growth Strategy recognises their importance as economic, social and service hubs and the need to continue to deliver improvements that promote enterprise and connect people to jobs and opportunities within them. Targeting improvements to local centres would assist in delivering the Best Council Plan ambition of promoting sustainable and inclusive economic growth.
14. There have been significant strides in recent years to develop and improve the vitality and viability of local centres. People are passionate about local centres and high streets and a number of recent initiatives have provided a platform to turn that passion into action. The Portas Pilots Initiative, the establishment of several Town Teams and Business Improvement Districts, Townscape Heritage Initiatives together with the Town and District Centres Improvement Programme have all used this local activism to deliver improvements to support the sustainability of local centres.
15. However, many local centres still need to adapt and change to accommodate the challenges of internet shopping, the demand for more leisure activities, out of town shopping centres and edge of centre supermarkets and the disappearance of many day to day services from the high street. The Local Centres Programme (LCP) provides a programme of support and interventions that can be introduced to increase the vitality and viability of local and neighbourhood centres through the development of ward based bids for funding, supported by Council services and local agencies. The Local Centres Programme (LCP) seeks to utilise the £5m announced at Full Council in March 2017 to fund innovative and sustainable improvements to town and district centres as a component of supporting regeneration and growth across the city.
16. Separately the city has been proposed as the first Future High Street under a government funding initiative and partnerships between the public and private sector are also being developed elsewhere in the city to ensure local centres have the best possible futures to provide retail, commerce and social space for all.
17. Driving the work of the Community Committee through the sub groups, the Core Teams and the Local Centres Programme are the Community Committee Champions. The Champion role aims to provide local leadership for each theme, while acting as an

interface with services. Meeting quarterly with service leads, Community Committee Champions are well placed to shape the local agenda around each theme.

18. While the Community Committee format has proved successful in Outer North West Community Committee opportunities do exist to further develop this approach. The following are points for consideration:

- Service delegations are currently managed through the sub group structures. Through the Community Champion leadership the sub groups play an increasingly vital part in driving service improvements locally. The Update Report keeps the Community Committee apprised of progress.
- Community Committee Champions have played an active role in shaping the agenda and working with service leads which has a positive impact. The Community Committee Champions role has proved more successful in shaping the local service agenda when working with a designated service lead. This connectivity with services is essential if we are to achieve increased service improvement and local influence on service delivery, especially when dealing with those services delegated to the Community Committee.
- The use of Facebook and features such as video by the Chair and Champions to promote Community Committee events has been effective in reaching a wider audience and securing attendance at Community Committee workshops. We will continue to explore innovative ways to develop the use of social media through profiling the role of the Chair and Community Committee Champions.
- Throughout the year different styles of workshops will be introduced. The aim will be to try and make the workshops interactive and relevant to local communities.

19. The draft Forward Plan is included in **Table 1** and **2** for Outer North West Community Committee. Members are asked to consider the Forward Plan, agree themes for workshops for each of the meetings scheduled for 2019/20, as well as note the work of the Core Teams. Proposed themes will be considered in collaboration with Community Committee Champions and service leads.

Corporate Considerations

Consultation and Engagement

20. The Community Committee has, where applicable, been consulted on information detailed within the report.

Equality and Diversity/Cohesion and Integration

21. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

Council Polices and City Priorities

22. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People’s Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

23. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

24. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

25. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusions

26. The report provides up to date information on key areas of work for the Community Committee.

Recommendations

27. The Community Committee is asked to:

- a. note the content of the report and make comment as appropriate
- b. consider scope and content of future Community Committee agendas

Background documents¹

28. There are no background documents associated with this report.

¹ The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

Outer North West Community Committee Community Committee - Workshops 2019/20

Table 1

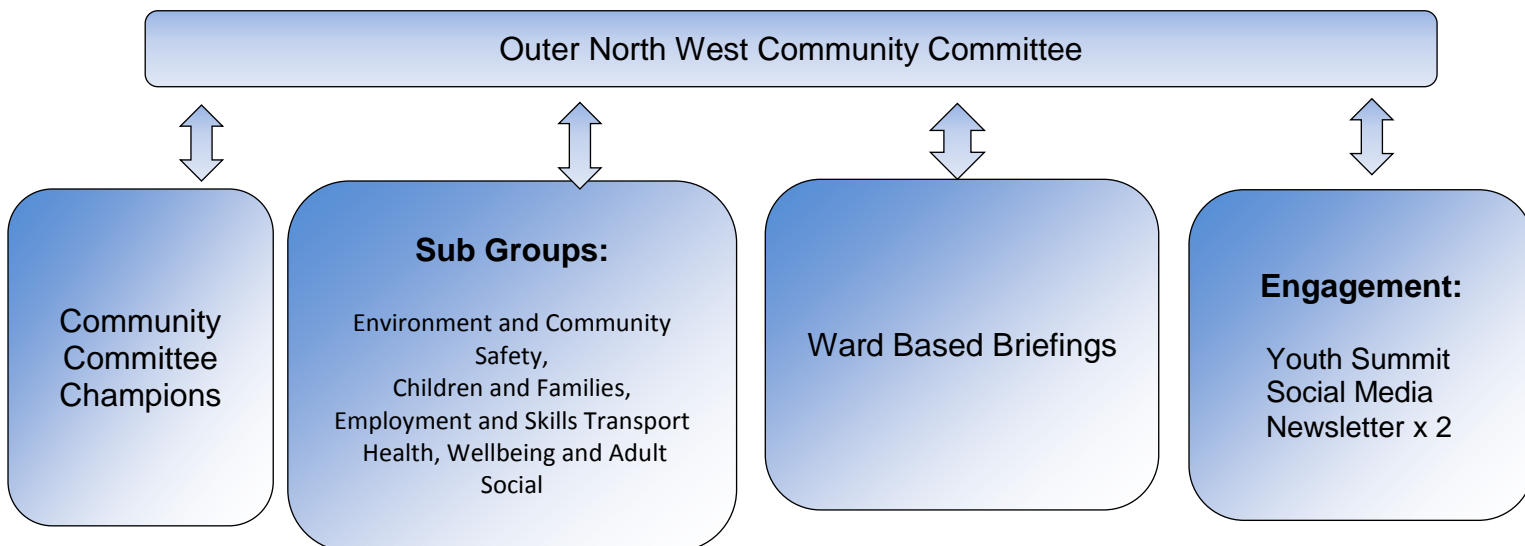
Proposed Forward Plan for 2019/20 – Community Committee and Workshops					
Core business		Appeals against refusal of inspection documents Exempt information Late items Declarations of disclosable pecuniary interests Apologies for absence		Minutes of last meeting Open Forum Finance Report Update Report Review of previous themed meeting	
Community Committee and workshop date	Workshop theme	Ideas for workshop	Community Committee Champion	Service Lead/Key contributors	Others
11 th February 2020	Youth Summit	TBC	Cllr P.Latty	Voice and influence	

There is also the potential to have reserve themes should any of the planned workshops have to be deferred. Members are also encouraged to consider emerging priorities as themes.

Outer North West Community Committee Community Committee – Engagement 2019/20
Table 2

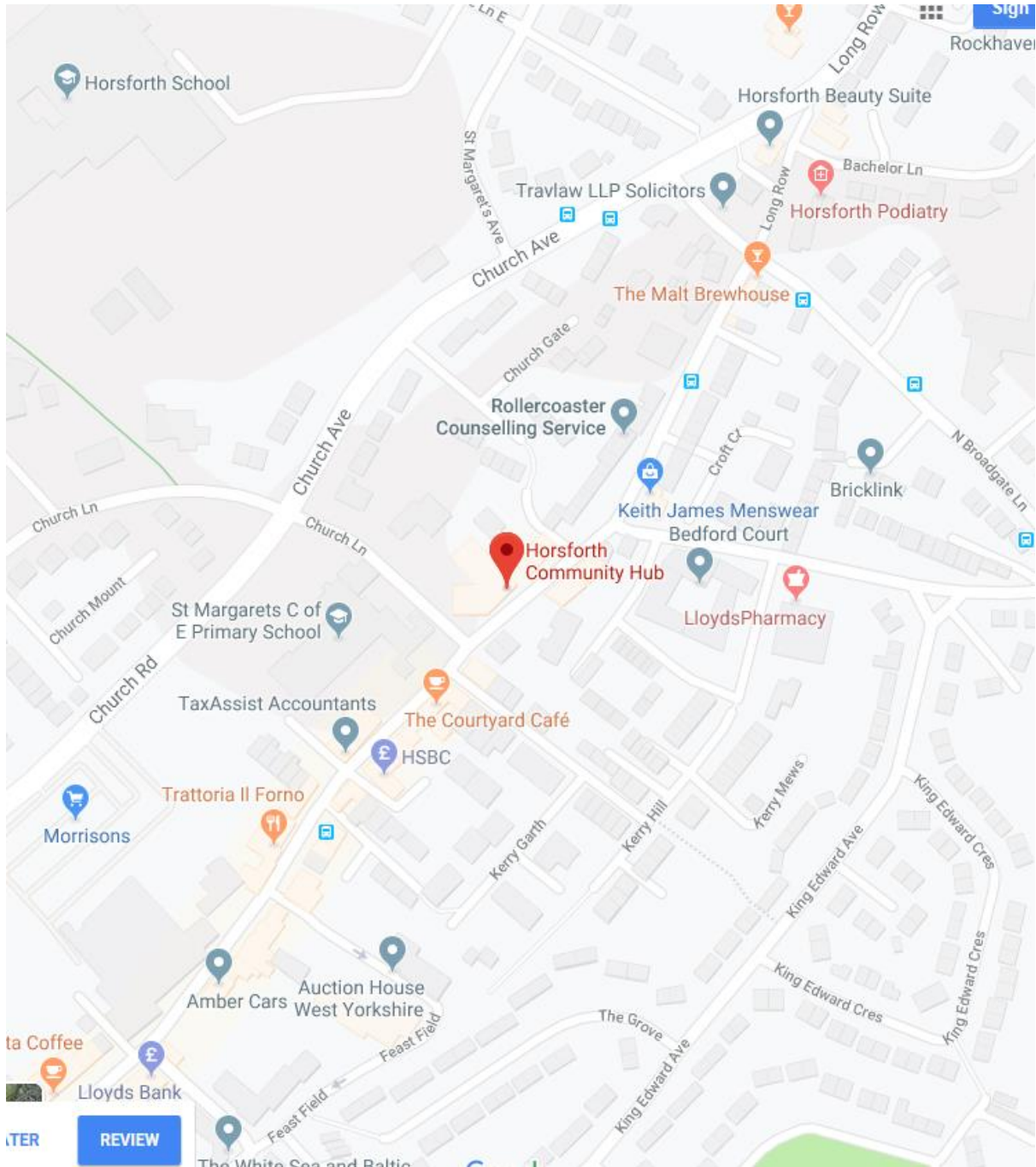
Theme	Community Committee Champion
Health, Wellbeing and Adult Social Care	Cllr. G Latty
Children’s and Families	Cllr. P Latty
Employment, Skills and Welfare	Cllr. R Downes
Environment & Community Safety	Cllr. B Anderson
Transport	Cllr. P Wadsworth

Sub Groups	Ward members - TBC	Meeting dates
Environment and Community Sub Group	Cllr B.Anderson Cllr C Campbell Cllr D Collins Cllr P Latty	
Children and Families Sub Group	Cllr P Latty Cllr D Collins Cllr B Flynn Cllr S Lay	Planning meeting with Childrens Champion, 23rd September
Employment and Skills Sub Group		
Transport Sub Group	Cllr P Wadsworth Cllr B Anderson Cllr R Downes Horsforth TBC	
Health, Wellbeing and Adult Social Sub Group	Cllr G Latty Cllr C Anderson Cllr S Lay Horsforth TBC	



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Horsforth Ballroom, Horsforth Community Hub, Town Street, Horsforth, LS18 5BL



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